# 109.

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Para 131(2) PD 2024

## Request for Production of Documents Filed in Court or Court’s Records

To: The Registrar

Family Justice Courts

3 Havelock Square

Singapore 059725

### Section 1: Request Details

|  |  |
| --- | --- |
| Request by: | Law Firm  Individual |
| Name of requestor / law firm for requestor: | Enter name of requestor/law firm here |
| Name of requestor’s counsel in charge of matter: | Enter name of counsel here |
| Address: | Enter address here |
| E-mail address: | Enter e-mail address here |
| Telephone and mobile numbers: | Enter number(s) here |
| Case number: | Enter case number here |
| Names of Parties: | Enter names of parties here |
| Dates of hearing | From [Select date here] to [Select date here] |

### Section 2: Documents

Please specify the document(s) filed in court or Court’s records that is/are required for the hearing:

|  |
| --- |
| Enter details here. |

### Section 3: Brief Reasons

Please state the brief reasons why the document(s)/records mentioned in Section 2 above is/are required for the hearing:

|  |
| --- |
| Enter details here. |

### Section 4: Alternative Means

Please state whether there are any alternative means by which the document(s)/records mentioned in Section 2 above can be obtained by the requestor:

|  |
| --- |
| Enter details here. |

We  I undertake to pay any applicable fee prescribed by the Family Justice (General) Rules 2024 immediately upon approval of the request.

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Requestor / Requestor’s Counsel in charge of matter